



Cajon Valley Union School District  
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## **Citizens' Oversight Committee (COC) of the Cajon Valley Union School District**

### **Minutes Adopted**

#### **CALL TO ORDER**

The meeting of the Citizens' Oversight Committee was called to order by Deanne Markle on April 25, 2018 at 4:05 p.m. at the Cajon Valley Union School District.

**Members Present:** Deanne Markle, Dick Nasif, and Sheri Runyen. **Apologies:** Victor Garcia, Robert Kiesling, Peter Lupo, and Timothy Zelt.

**District Staff:** James Beard, Scott Buxbaum, Sharon Dobbins, Vickie Hayman, and Lisa Krueger.

#### **WELCOME AND ROLL CALL**

Sharon welcomed everyone and expressed appreciation for their attendance.

#### **APPROVAL OF MINUTES**

The minutes from the January 10, 2018 meeting were tabled until the July 11, 2018 meeting due to no quorum being present.

#### **PROJECT UPDATE**

Sharon shared that most of the bond projects are complete. The District is in the process of selecting an Architect to design the new classroom buildings (replacement of relocs with permanent buildings) at Anza, Johnson and Naranca Elementary Schools.

The District-wide (25-site) solar project, funded by Prop 39, is also nearly complete. All sites are operating except Meridian, which is expected to be completed in May. The District is beginning to see much lower electricity bills as a result of the solar projects.

#### **FINANCIAL UPDATE**

Sharon discussed the Consolidated Budget Status Report, pointing out that the remaining funds/savings from completed projects will be moved to contingency.

It is the 1<sup>st</sup> cycle regarding Chromebook replacements. A new model is coming out at any time, and the I.T. Department is waiting to obtain the best price before ordering replacements which should be by the end of the summer; many Chromebooks are still in need of repair.

#### **FACILITIES MASTER PLAN**

Sharon shared that the District is in the process of hiring a consultant to assist with an updated Facilities Master Plan (FMP). An FMP Committee will be formed to gather input from stakeholders (school principals, staff, parents, students, community members, etc.). Peter Lupo and Shari Runyen volunteered to be on the FMP Committee.

## **DISCUSSION / OTHER**

Sharon asked the committee members if they would like to change future meeting times from afternoon to morning. Deanne suggested 9:00am. All members present were in agreement. Sharon said she would check with the other members to verify that this change is acceptable.

Sharon announced that this is the last meeting for Dick and Tim, as their terms are ending on 5/31/18. Sharon presented Dick with a Certificate of Appreciation for his 6 years of valuable service to the committee; she also acknowledged Tim for his 6 years of service, however, Tim was unable to attend the meeting. His Certificate will be mailed to him.

## **ADJOURNMENT**

The meeting was adjourned at 4:35 p.m.

## **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, July 11, 2018 at 9:00 p.m. in Professional Development Room #1.